



medical stores department

MINUTES OF THE PRE-BID MEETING FOR TENDER NO. IE-009/2018/2019/HQ/G/SP/62 FOR SUPPLY OF DIGITAL X-RAY MACHINE THROUGH MANAGED EQUIPMENT SERVICES SYSTEM FROM MANUFACTURERS UNDER FRAMEWORK AGREEMENT HELD ON 30th APRIL, 2019 AT MSD –HQ, THIRD FLOOR, BOARD ROOM, KEKO-NEW BUILDING, DAR ES SALAAM.

AGENDA

1. Opening of the Meeting.
2. Adoption of the Agenda
3. Discussion of the Agenda
4. Clarification of the Previous Bid Meeting
5. Closing of the Meeting.

1.0. Opening of the Meeting.

The Chairperson opened the ceremony 10:30 a. m. by welcoming all members and requested them freely to introduce themselves prior to commencement of the meeting. Chairperson further mentioned the main objective is to discuss on the tender and clarify some critical issue with regard to tender no. IE-009/2018/2019/HQ/G/SP/62 for Supply of Digital X-Ray Machine Through Managed Equipment Services System from Manufacturers Under Framework.

Attendance:

MSD

S/N	NAME	TITLE
1.	Sylvester Maige	Chairperson
2.	Allen Njau	Secretary
3.	Yusuph Keu	Member
4.	Joseph Kitukulu	Member

MoHCDGEC

S/N	NAME	TITLE
1.	Eng. Valentino Mvanga	Member

PROSPECTIVE BIDDERS

S/N	NAME	COMPANY
1.	Amanda Mchize	SIEMENS Healthcare
2.	Ashok Bhandam	Pacific Diagnostics
3.	Mosses Kiduduye	DRGEN
4.	Pankaj	(Mokasi) Philips
5.	Monica Joseph	(Mokasi) Philips
6.	Michael Mpk	GEHC
7.	Yahya Ipuge	Adusiv, Germany
8.	Alexander Oketch	GEHC
9.	Dorcas Mukungwa	GEHC
10.	Chris Beneth	GEHC
11.	Elizabeth Macha	SPP
12.	Yong W. Pahc	Sitec-med
13.	Mary Katwaza	Bahari Pharmacy

2.0. Adoption of the Agenda

The Agenda was wholly adopted as proposed.

3.0. Discussed Agenda

<p>QN: Prospective bidders asked clarification on the X-Ray table specifications for the project.</p>
<p>ANS: It was clarified that a simple table specifications is needed for normal districts hospital. The specification of the table will be shared in the MSD website (www.msd.go.tz) .</p>
<p>QN: Prospective bidders wanted to know if the payment will be a performance based?</p>
<p>ANS: It was clarified that the payment will be according to Service Level Agreement (SLA)</p>
<p>QN: Prospective bidders requested more detailed information regarding the Status of facilities to be installed Digital X-Ray.</p>
<p>ANS: It was clarified by MSD team that prospective bidders should visit the facilities to determine pre-installation requirements. However, the representative from MoHCDGEC explained to the prospective bidders that generally the facilities are complete and ready for use. Bidders were strongly encouraged to visit the sites before bid submission deadline. of facilities are old, needs repair, under constructions and completed and ready for use status</p>

QN: Prospective bidders requested the detailed requirements for each facilities before tender advertisement to have the actual bill of quantities. Without these details quantification might increase the cost during the progress of the contract. Bidders suggested to have a pilot facility in other countries; example a renovation costs for facility might be obtained by a pilot of health facilities from other countries such as South Africa or South Korea.

ANS: It was clarified that at this stage the prospective bidders are required to quote for the Digital X-Ray Machines only and its operational cost. The cost of civil work will done by successful bidder after award and will be determined later with the user if the need arise.

QN:Prospective bidders requested clarification whether the costs of equipments, installation ,training, commissioning and preventive manitanance are separate or included into one tender.

ANS: It was clarified that all costs must be included in tender submissions excluding the costs of consummables which must be indicated separately in the price schedule.

QN: Is the authorization letter for pre-site visit issue?

ANS: This is not necessary at this stage as the manufacturers is not required to quote for civil works at this stage. Moreover will be provided for special request .

QN: Is the tender specific for manufacturers or local distributors can participate?

ANS: This was clarified that the tender targets the manufacturer only although Manufacturer can engage local representative on their own during the implementation of the project.

QN: What is the price to be used in tendering whether DDP to the site or CFR?

ANS: It was agreed that due to the nature of the Project, the Incoterms will DDP to the Sites, Including Installation, training, Commisioning and general maintenance for the contract period.

QN: Prospective bidders requested clarification on the source of fund for the project, whether it is MSD funds or MOH fund and needs gurantee of payment at athe time agreed. Does government guarantee be involved for payment aassurance?

ANS: The clear payment term will be provided to make sure the Manufacturer receive the payment on the agreed time without fail. The government guarantee will be issued if the will be find that is the best alternative.

QN; What is the currency to be used in price and payment?

ANS: It was agreed that currencies stated in the bid documents shall be applicable.
QN: Is authorized distributor can participate in the tender on their behalf (manufacturers)?
ANS: This was rejected. Manufacturers ONLY is required to participate in this tender.
QN: Is back-up power system required to be provided by manucaturers?
ANS: It was agreed the power back-up system for at least 15 minutes to be provided by manufacturers.
QN: Is the Project need new equipment or even the used equipment can be supplied?
ANS: It was clarified that the equipments to be supplied must be NEW.
QN: Is there any penalty Clause if the equipment will not be on serve for the uptime required from 90 to 95%?
ANS: There will be a penalty if the equipment will perform bellow uptime required of 90 to 95%.
QN: If the successful bidder during site visit will find additional civil work which is required to meet installation standard, who will be responsible?
ANS: The manufacturer will be responsible for the additional civil works but will be approved by responsible Regional/District team and successful bidder.
QN: Due to some changes in specifications, can tender submission extended?
ANS: The deadline for Tender submission have been extended to Friday 31 st May, 2019.

4.0. Closing of the Meeting.

The Chairperson closed the Meeting at around 12.33 p. m. by thanking all the members for their participation, comments and recommendations.